

## Instructions on Filling out the Western WA Phase II Municipal Stormwater Permit Annual Report Form

1. Complete all TABS in the worksheet: (1) Permittee Information; (2) Certification; (3) ANNUAL REPORT (Section VI); (4) Info Collection (Section VII-A); (5) Info Collection (Section VII-B); (6) Info Collection (Section VII-C); and (7) Info Collection (Section VII-D).
2. The Certification form/TAB must be signed and certified by the responsible official(s). All TABs (except the INSTRUCTIONS) must be printed out and mailed to Ecology.
3. Answer every question. Use the *Comments* and *Attachment* fields only when necessary to provide additional information.
4. For questions asking for a number, type in a 0 (zero) in the # field of the ANNUAL REPORT tab if no activity has occurred. Do not leave the field blank.
5. Do not add text to shaded fields.
6. Use the following tables to guide filling out the Y/N/NA field. See below.
7. Save your completed Annual Report and email the Excel worksheet PLUS attachments to: *PH2\_WAnnRpt@ecy.wa.gov*. **Ecology cannot accept incomplete or partially completed Annual Report forms.**

<b>If you met the permit requirement by the deadline in the permit...</b>	<p>Mark <b>Y</b> in the Y/N/NA field.</p>
<b>If you did not meet the permit requirement by the deadline in the permit.....</b>	<p>Mark <b>N</b> in the Y/N/NA field.</p> <p>Provide following information in <i>Comments</i> field: “reasons why, corrective steps taken and proposed, and expected dates that the deadline will be met.” [See S9.E.2.d for full description of required additional information.]</p>
<b>If the permit requirement does not apply to you or is not yet due.....</b>	<p>Mark <b>NA</b> in the Y/N/NA field.</p> <p>You may note in the <i>Comments</i> field if the requirement is not yet due.</p>

**Reminder: Proceed to the Permittee Information (I-III) tab**

<b>I. Permittee Information</b>	
<b>Permittee Name</b> City of Puyallup	<b>Permittee Coverage Number</b> WAR04-5017
<b>Contact Name</b> Steve Carstens, P.E.	<b>Phone Number</b> 253-841-5597
<b>Mailing Address</b> 333 S. Meridian	
<b>City</b> Puyallup	<b>State</b> <b>Zip + 4</b> WA                                      98371
<b>Email Address</b> sjcarstens@ci.puyallup.wa.us	

<b>II. Regulated Small MS4 Location</b>							
<b>Jurisdiction</b> City of Puyallup	<b>Entity Type: Check the box that applies</b>						
	<table border="1"> <thead> <tr> <th>County</th> <th>City/Town</th> <th>Other</th> </tr> </thead> <tbody> <tr> <td></td> <td>X</td> <td></td> </tr> </tbody> </table>	County	City/Town	Other		X	
County	City/Town	Other					
	X						
<b>Major Receiving Water(s)</b> Puyallup River							

<b>III. Relying on another Governmental Entity</b>	
<p>If you are relying on another governmental entity to satisfy one or more of the permit obligations, list the entity and briefly describe the permit obligation(s) they are implementing on your behalf below. <i>Attach a copy of your agreement with the other entity to provide additional detail.</i></p>	
<b>Name of Entity:</b>	<b>Permit Obligation(s):</b>
NA	NA

## IV. Certification

**All annual reports must be signed and certified by the responsible official(s) of permittee or co-permittees.** Please print and sign this page of the reporting form and mail it (with an original signature) to Ecology at the address noted below. An electronic signature will not suffice.

I certify under penalty of law, that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that Qualified Personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for willful violations.

Name _____	Title City Manager	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____
Name _____	Title _____	Date _____

PLEASE indicate reporting year and your jurisdiction in Line 1, above.

PLEASE refer to the INSTRUCTIONS tab for assistance filling out this table.

NOTE: Items that have future compliance dates must still be answered to indicate status.

NOTE: For clarification on how to answer questions, place cursor over cells with red flags.

NOTE: Highlighted items indicate requirements that are due in 2010.

PLEASE review your work for completeness and accuracy. Save this worksheet as you go!

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
1. <b>Attached</b> annual written update of Permittee's Stormwater Management Program (SWMP), including applicable requirements under S5.A.2 and S9?	Y		SWMPR draft outline was presented at a public meeting held at the City Library on November 13, 2012. Public comment was solicited on the city's web site as well.	<a href="#">2013 SWMPR, 50 pages</a>
2. <b>Attached</b> a copy of any annexations, incorporations or boundary changes resulting in an increase or decrease in the Permittee's geographic area of permit coverage during the reporting period, and implications for the SWMP as per S9.E.3?	Y		1 annexation was made by the City in 2012. It encompassed the Shaw Road annexation between Pioneer Avenue and Inter Avenue.	<a href="#">Shaw Road annexation, 6 pages</a> <a href="#">Shaw Road map, 1 page</a>
3. Implemented an ongoing program for gathering, tracking, maintaining, and using information to evaluate SWMP development, implementation and permit compliance and to set priorities? (S5.A.3)	Y			
4. Began tracking costs or estimated costs of the development and implementation of the SWMP? ( <i>Required</i> no later than January 1, 2009, S5.A.3.a)	Y		\$2,088,101.68 was expended in 2012 towards NPDES compliance	<a href="#">2012 Compliance Costs, 1 page</a>

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
5. SWMP includes an education program aimed at residents, businesses, industries, elected officials, policy makers, planning staff and other employees of the Permittee? ( <i>Required to begin</i> by February 15, 2009, S5.C.1)	Y			<a href="#">Public Education and Outreach Summary, 6 pages</a>
6. Distributed appropriate information to target audiences identified in the area served by the MS4? ( <i>Required to begin</i> by February 15, 2009, S5.C.1.a)	Y			<a href="#">Public Education and Outreach Summary, 6 pages</a>
7. Tracked the types of public education and outreach activities implemented. ( <i>Required to begin</i> by February 15, 2009, S5.C.1.c)	Y			<a href="#">Public Education and Outreach Summary, 6 pages</a>
7b. Number of activities implemented:		29		<a href="#">Public Education and Outreach Summary, 6 pages</a>
8. Measured the understanding and adoption of the targeted behaviors among at least one targeted audience in at least one subject area. ( <i>Required to begin</i> by February 15, 2009, S5.C.1.b)	Y			
9. Provided opportunities for the public to participate in the decision making processes involving the development, implementation and updates of the Permittee's SWMPR? ( <i>Required</i> by February 15, 2008, S5.C.2.a)	Y		SWMPR draft outline was presented at a public meeting held at the City Library on November 13, 2012. Public comment was solicited on the city's web site as well.	<a href="#">2013 SWMPR, 50 pages</a>
10. Developed and implemented a process for public involvement and consideration of public comments on the SWMPR? ( <i>Required</i> by February 15, 2008, S5.C.2.a)	Y		SWMPR draft outline was presented at a public meeting held at the City Library on November 13, 2012. Public comment was solicited on the city's web site as well.	<a href="#">2013 SWMPR, 50 pages</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
11.	Made the most current version of the SWMP available to the public. (S5.C.2.b)	Y			<a href="#">2013 SWMPR, 50 pages</a>
12.	Posted the SWMP and latest annual report on your website. (S5.C.2.b)	Y			<a href="#">2013 SWMPR, 50 pages</a>
12b.	NOTE website address in <i>Attachment</i> field:				<a href="http://www.cityofpuyallup.org/services/public-works/stormwater-management/clean-water-mpdes/">http://www.cityofpuyallup.org/services/public-works/stormwater-management/clean-water-mpdes/</a>
13.	Initiated or implemented an ongoing program to detect and remove illicit connections and illegal discharges into the Permittee's MS4? ( <i>Required</i> August 19, 2011, S5.C.3)	Y		Adopted IDDE Program Guidance Manual (Center for Watershed Protection) 2004 EPA Cooperation Agreement X-82907801-0	<a href="#">IDDE Manual 2006 Release, 195 pages</a>
14.	Developed and currently maintain a map of your MS4? ( <i>Required</i> by February 16, 2011, S5.C.3.a)	Y		Inventory completed and available on GIS Data and map is regularly updated	
14b.	Initiated a program to develop and maintain a map of all connections to the MS4 authorized or allowed by the Permittee after the Permit effective date? (S5.C.3.a.ii)	Y		As built plans from private development and public projects are provided to Stormwater Collections upon project completion for field verification and input into the storm layer of GIS.	
15.	Map shows the location of all known municipal separate storm sewer outfalls, receiving waters and structural stormwater BMPs owned, operated, or maintained by the Permittee? ( <i>Required</i> by February 16, 2011, S5.C.3.a.i)	Y		Inventory completed and available on GIS Data and map is regularly updated	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
16.	Map shows all storm sewer outfalls with a 24 inch nominal diameter or larger, or an equivalent cross-sectional area for non-pipe systems and includes tributary conveyances, associated drainage areas and land use? <i>(Required by February 16, 2011, S5.C.3.a.i)</i>	Y		Inventory completed and available on GIS Data and map is regularly updated	
17.	Map shows geographic areas served by the Permittee's MS4 that do not discharge stormwater to surface waters? <i>(Required by February 16, 2011, S5.C.3.a.iii)</i>	Y		Inventory completed and available in GIS Data and map is regularly updated	
18.	Map has been made available upon request? <i>(S5.C.3.a.iv)</i>	Y		Map in current status is maintained on web site. Public Works can provide maps of smaller sections of the permit area upon request.	<a href="http://www.cityofpuyallup.org/services/public-works/stormwater-management/">http://www.cityofpuyallup.org/services/public-works/stormwater-management/</a>
19.	Developed and implemented regulatory actions necessary to effectively prohibit non-stormwater, illicit discharges into the Permittee's MS4? <i>(Required by August 15, 2009, S5.C.3.b)</i>	Y		Ordinance #2938 passed August 11, 2009, PMC 21.11	<a href="#">Puyallup Municipal Code 21.11</a>
20.	Developed and implemented an ongoing program to detect and address non-stormwater illicit discharges, including spills, and illicit connections into the Permittee's MS4? <i>(Required by August 19, 2011, S5.C.3.c)</i>	Y		Under authority of PMC 21.11, Program framework developed from EPA model IDDE guideline manuals.	<a href="#">Puyallup Municipal Code 21.11</a>



Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
21. Developed procedures for locating priority areas likely to have illicit discharges, including at a minimum: evaluating land uses and associated business/industrial activities present; areas where complaints have been registered in the past; and areas with storage of large quantities of materials that could result in illicit discharges, including spills? <i>(Required by August 19, 2011, S5.C.3.c.i)</i>	Y		Under authority of PMC 21.11, Program framework developed from EPA model IDDE guideline manuals.	<a href="#">Puyallup Municipal Code 21.11</a>
22. Implemented field assessment activities, including visual inspection of priority outfalls identified during dry weather, and for the purposes of verifying outfall locations, identified previously unknown outfalls, and detected illicit discharges? <i>(Required by August 19, 2011, S5.C.3.c.ii)</i>	Y		Under authority of PMC 21.11, Program framework developed from EPA model IDDE guideline manuals.	<a href="#">Puyallup Municipal Code 21.11</a>
23. Prioritized receiving waters for visual inspection? <i>(Required by February 16, 2010, S5.C.3.c.ii)</i>	Y		Puyallup River Outfall #14(commercial) and Clarks Creek Outfall #24(high density residential) identified in future monitoring plan	<a href="#">City of Puyallup City Future Stormwater Monitoring Plan, 9 pages</a>
24. Conducted field assessments for three high priority water bodies? <i>(Required by February 16, 2011, S5.C.3.c.ii)</i>	Y			
25. Conducted field assessments on at least one high priority water body? <i>(Required annually after February 16, 2011, S5.C.3.c.ii)</i>	Y			

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
26. Developed and implemented procedures for characterizing the nature of, and potential public or environmental threat posed by, any illicit discharges found by or reported to the Permittee? ( <i>Required</i> by August 19, 2011, S5.C.3.c.iii)	Y		Developed and implemented Spill Response Plan with decision and phone trees	<a href="#">IDDE Spill Response First Responder Decision Tree, 2 pages</a>
27. Developed and implemented procedures for tracing the source of an illicit discharge; including visual inspections, and when necessary, opening manholes, using mobile cameras, collecting and analyzing water samples, and/or other detailed inspection procedures? ( <i>Required</i> by August 19, 2011, S5.C.3.c.iv)	Y		Under authority of PMC 21.11, Program framework developed from EPA model IDDE guideline manuals.	<a href="#">Puyallup Municipal Code 21.11</a>
28. Developed and implemented procedures for removing the source of the discharge, including notification of appropriate authorities; notification of the property owner; technical assistance for eliminating the discharge; follow-up inspections; and escalating enforcement and legal actions if the discharge is not eliminated? ( <i>Required</i> by August 19, 2011, S5.C.3.c.v.)	Y		Under authority of PMC 21.11, Program framework developed from EPA model IDDE guideline manuals.	<a href="#">Puyallup Municipal Code 21.11</a>
29. Informed public employees, businesses, and the general public of hazards associated with illegal discharges and improper disposal of waste? ( <i>Required</i> by August 19, 2011, S5.C.3.d)	Y			<a href="#">Public Education and Outreach Summary, 6 pages</a>
30. Distributed appropriate information to target audiences identified pursuant to S5.C.1? ( <i>Required</i> by August 19, 2011, S5.C.3.d.i)	Y			<a href="#">Public Education and Outreach Summary, 6 pages</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
31.	Publicized a hotline or other local telephone number for public reporting of spills and other illicit discharges? ( <i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y		Phone number posted on website, 253-770-3336	<a href="http://www.cityofpuyallup.org/services/public-works/stormwater-management/">http://www.cityofpuyallup.org/services/public-works/stormwater-management/</a>
31b.	Number of hotline calls received:		2	Total hotline calls received concerning IDDE in the City.	
31c.	Number of follow-up actions taken in response to calls:		2	Number of follow up actions taken from hotline calls.	
32	Maintained a hotline or other reporting number for public reporting of illicit discharges, including spills? ( <i>Required</i> by February 15, 2009, S5.C.3.d.ii)	Y		Phone number posted on website, 253-770-3336	<a href="http://www.cityofpuyallup.org/services/public-works/stormwater-management/">http://www.cityofpuyallup.org/services/public-works/stormwater-management/</a>
32b.	NOTE hotline number in <i>Comments</i> field			Hotline Phone Number: (253) 770-3336	<a href="http://www.cityofpuyallup.org/services/public-works/stormwater-management/">http://www.cityofpuyallup.org/services/public-works/stormwater-management/</a>
33	Tracked the number of illicit discharges, including spills, identified? ( <i>Required</i> by August 19, 2011, S5.C.3.e)	Y			<a href="#">2012 IDDE Locations</a>
33b.	Number of illicit discharges identified:		17		
34	Tracked the number of inspections made for illicit connections? ( <i>Required</i> by August 19, 2011, S5.C.3.e)	Y			<a href="#">2012 IDDE Locations</a>
34b.	Number of inspections:		18		
35	Received feedback from IDDE public education efforts? ( <i>Required</i> by August 19, 2011, S5.C.3.e)	Y		There was no feedback received from the IDDE public education efforts IN 2012.	
36	<b>Attached</b> report on IDDE public education efforts? ( <i>Required</i> by August 19, 2011, S5.C.3.d, S5.C.3.e)	Y			<a href="#">Public Education and Outreach Summary, 6 pages</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
37	Municipal field staff responsible for identification, investigation, termination, cleanup, and reporting of illicit discharges, improper disposal and illicit connections are trained to conduct these activities? ( <i>Required</i> by August 15, 2009, S5.C.3.f.i)	Y		IDDE First Responder Training was provided on August 11, 2009 to 8 selected staff members by Brown & Caldwell	<a href="#">IDDE First Responder Training, 2 pages</a>
37b.	Number of trainings provided:		1	IDDE First Responder Training was provided on August 11, 2009 to 8 selected staff members by Brown & Caldwell	<a href="#">IDDE First Responder Training, 2 pages</a>
37c.	Number of staff trained:		8	IDDE First Responder Training was provided on August 11, 2009 to 8 selected staff members by Brown & Caldwell	<a href="#">IDDE First Responder Training, 2 pages</a>
38	Provided follow-up training as needed to address changes in procedures, techniques or requirements? ( <i>Required</i> by August 15, 2009, S5.C.3.f.i)	Y		No additional training identified as of report date.	
38b.	Number of trainings provided:		0	No additional training identified as of report date.	
38c.	Number of staff trained:		0	No additional training identified as of report date.	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
39	Developed and implemented an ongoing training program on the identification of an illicit discharge/connection, and on the proper procedures for reporting and responding to the illicit discharge/ connection for all municipal field staff, which, as part of their normal job responsibilities, might come into contact with or otherwise observe an illicit discharge or illicit connection to the storm sewer system? <i>(Required by February 16, 2010, S5.C.3.f.ii.)</i>	Y		Initial training provided by Brown and Caldwell on January 20th and 27th, 2011.	<a href="#">Illicit Discharge Detection and Elimination Awareness Training, 14 pages</a>
39b.	Number of trainings provided:		2	Initial training provided by Brown and Caldwell on January 20th and 27th, 2011.	<a href="#">Illicit Discharge Detection and Elimination Awareness Training, 14 pages</a>
39c.	Number of staff trained:		78	Initial training provided by Brown and Caldwell on January 20th and 27th, 2011.	<a href="#">Illicit Discharge Detection and Elimination Awareness Training, 14 pages</a>
40	Developed, implemented and enforced a program to reduce pollutants in stormwater runoff to a regulated small MS4 from new development, redevelopment and construction site activities? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
41	Applied stormwater runoff program to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
42	Applied stormwater runoff program to private and public development, including roads? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
43	Applied the Technical Thresholds in Appendix 1 to all sites 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? <i>(Required by February 16, 2010, S5.C.4)</i>	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
44	Adopted and implemented regulatory mechanism (such as an ordinance) necessary to address run-off from new development, redevelopment and construction site activities? <i>(Required by February 16, 2010, S5.C.4.a)</i>	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
45	Retained existing local requirements to apply stormwater controls at smaller sites or at lower thresholds than required pursuant to S5.C.4? <i>(S5.A.4)</i>	Y		Ordinance adopting 2005 DOE manual requires sites less than 1 acre to continue following the 1990 King County Manual	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
46	The ordinance or other enforceable mechanism includes the minimum requirements, technical thresholds, and definitions in Appendix 1 (or an equivalent approved by Ecology under the NPDES Phase I Municipal Stormwater Permit) for new development, redevelopment, and construction sites? <i>(Required by February 16, 2010, S5.C.4.a.i)</i>	Y		Ordinance 2951 adopting 2005 DOE manual requires sites over 1 acre to apply thresholds.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
47	The ordinance or other enforceable mechanism includes exceptions and variance criteria equivalent to those in Appendix 1? ( <i>Required</i> by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)	Y		Ordinance 2951 adopted exemptions of Appendix 1	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
48	Were exceptions or variances to the minimum requirements in Appendix 1 granted? ( <i>Required</i> by February 16, 2010, S5.C.4.a.i., and Section 6 of Appendix 1)	N		None in private development or associated with public rights-of-way.	
48b.	If so, how many were granted?		0	Dev Svc - none Public Wks - none	
49	The ordinance or other enforceable mechanism includes a site planning process and BMP selection and design criteria that, when used to implement the minimum requirements in Appendix 1 (or equivalent approved by Ecology under the Phase I Permit) will protect water quality, reduce the discharge of pollutants to the maximum extent practicable and satisfy the State requirement under Chapter 90.48 RCW to apply all known, available and reasonable methods of prevention, control and treatment (AKART) prior to discharge? ( <i>Required</i> by February 16, 2010, S5.C.4.a.ii)	Y			<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
49b.	Cite documentation to meet this requirement in <i>Attachment</i> field:			Ordinance 2951 adopted Stormwater Manual for Western Washington including site planning process and BMP selection and design criteria.	<a href="#">2005 Stormwater Manual for Western Washington</a>

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
50 The ordinance or other enforceable mechanism provides the legal authority, through the approval process for new development, to inspect private stormwater facilities that discharge to the Permittee's MS4? ( <i>Required</i> by February 16, 2010, S5.C.4.a.iii)	Y		Article VI Enforcement and System Protection of Stormwater Management Chapter 21.10 contains enforcement provisions.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
51 The ordinance or other enforceable mechanism allows non-structural preventive actions and source reduction approaches such as Low Impact Development (LID) Techniques to minimize the creation of impervious surfaces and minimize the disturbance of native soils and vegetation? ( <i>Required</i> by February 16, 2010, S5.C.4.a.iv)	Y		Section 21.10.210 Low Impact Development section of Stormwater Management	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>



Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
52 If the ordinance or regulatory mechanism allows construction sites to apply the <b>Erosivity Waiver</b> in Appendix 1, Minimum Requirement #2, does it include appropriate, escalating enforcement sanctions for construction sites that provide notice to the Permittee of their intention to apply the waiver but do not meet the requirements (including timeframe restrictions, limits on activities that result in non-stormwater discharges, and implementation of appropriate BMPs to prevent violations of water quality standards) to qualify for the waiver? (If waiver is allowed, the qualification is <i>required</i> by February 16, 2010, S5.C.4.a.v)	Y		Adjustments, exceptions and variances may be granted pursuant to the criteria set forth in the 2005 Stormwater Manual. The developer shall, pursuant to Section 1.6.3 of the 2005 Stormwater Manual, demonstrate that adjustment, exception or variance will not adversely impact water quality and satisfies state and federal water quality laws and the criteria identified in Chapter 2.2 of Volume I of the 2005 Stormwater Manual, and Section 1 of Appendix 1 of the Phase II Permit.	<a href="#">PMC 21.10</a>
53 Developed and implemented a permitting process to address runoff from new development, redevelopment and construction site activities with plan review, inspection, and enforcement capability? ( <i>Required</i> by February 16, 2010, S5.C.4.b)	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
54 Applied permitting process to all sites that disturb a land area 1 acre or greater, including projects less than one acre that are part of a larger common plan of the development or sale? ( <i>Required</i> by February 16, 2010, S5.C.4.b)	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
55	Reviewed <b>Stormwater Site Plans</b> for new development and redevelopment projects? <i>(Required by February 16, 2010, S5.C.4.b.i)</i>	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
55b.	Number of site plans reviewed during the reporting period:		369	<u>Dev Svc</u> = 369 <u>Public Wks</u> = 0	
56	Inspected, prior to clearing and construction, all known development sites that have a high potential for sediment transport as determined through plan review based on definitions and requirements in Appendix 7 <b>Determining Construction Site Sediment Potential?</b> <i>(Required by February 16, 2010, S5.C.4.b.ii)</i>	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
56b.	Number of qualifying sites inspected prior to clearing and construction during the reporting period:		32	<u>Dev Svc</u> = 32 <u>Public Wks</u> = 0	
57	Inspected construction-phase stormwater controls at all known permitted development sites during construction to verify proper installation and maintenance of required erosion and sediment controls? <i>(Required by February 16, 2010, S5.C.4.b.iii)</i>	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
57b.	Number of sites inspected during the construction phase for the reporting period:		32	<u>Dev Svc</u> = 32 <u>Public Wks</u> = 0	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
58	Enforced as necessary based on the inspection at new development and redevelopment projects? ( <i>Required</i> by February 16, 2010, S5.C.4.b.iii)	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
58b.	Number of enforcement actions taken during the reporting period:		0	<u>Dev Svc</u> - none <u>Public Wks</u> - none	
59	Inspected qualifying permitted development sites upon completion of construction and prior to final approval or occupancy to ensure proper installation of permanent stormwater controls such as stormwater facilities and structural BMPs? ( <i>Required</i> by February 16, 2010, S5.C.4.b.iv and v)	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
59b.	Number of qualifying sites known during the reporting period:		10	<u>Dev Svc</u> = 10 <u>Public Wks</u> = 0	
59c.	Number of qualifying sites inspected during the reporting period:		10	<u>Dev Svc</u> = 10 <u>Public Wks</u> = 0	
60	Verified a maintenance plan is completed and responsibility for maintenance is assigned for qualifying projects? ( <i>Required</i> by February 16, 2010, S5.C.4.b.iv)	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
61	Enforced regulations as necessary based on the inspection? ( <i>Required</i> by February 16, 2010, S5.C.4.b.iv)	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
61b.	Number of enforcement actions taken during the reporting period:		0	<u>Dev Svc</u> - None <u>Public Wks</u> - None	

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
62	Developed and implemented an enforcement strategy to respond to issues of non-compliance with the regulations for qualifying projects? ( <i>Required</i> by February 16, 2010, S5.C.4.b.vi)	Y		<u>Dev Svc</u> - Yes <u>Public Wks</u> - Yes	
63	Did the Permittee choose to allow construction sites to apply the <b>Erosivity Waiver</b> in Appendix 1, Minimum Requirement #2? (S5.C.4.b.vii)	N		<u>Dev Svc</u> - None <u>Public Wks</u> - None	
63b.	If yes, how many waivers were allowed ?		0	<u>Dev Svc</u> - None <u>Public Wks</u> - None	
64	Developed and implemented a long-term operation and maintenance (O&M) program for post-construction stormwater facilities and BMPs? ( <i>Required</i> by February 16, 2010, S5.C.4.c)	Y		<u>Dev Svc</u> - The city requires the developer to execute an inspection and maintenance agreement that is binding on all subsequent owners of land served by the private stormwater facility. <u>Public Wks</u> - NA	<a href="#">Stormwater Management/BMP Facilities Agreement</a>
65	Adopted an ordinance or other regulatory mechanism that clearly identifies the party responsible for maintenance, requires inspection of facilities and establishes enforcement procedures? ( <i>Required</i> by February 16, 2010, S5.C.4.c.i)	Y		In February 2010 the City adopted new regulations incorporating the DOE Manual for sites greater than one acre. Existing regulations in place prior to February 2010 remain for sites less than one acre.	<a href="#">Ordinance 2951 - Chapter 21.10 Stormwater Management, 16 pages</a>
66	Inspected post-construction stormwater controls, including structural BMPs, at new development and redevelopment projects? ( <i>Required</i> by February 16, 2010, S5.C.4.c)	Y			
66b.	Number of sites inspected during the reporting period:		46		
66c.	Number of structural BMPs inspected during the reporting period:		184		

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
66d.	Number of enforcement actions taken during the reporting period:		0	There were no enforcement actions taken or required during the reporting period.	
67	Established maintenance standards that are as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the <b>2005 Stormwater Management Manual for Western Washington?</b> ( <i>Required</i> by February 16, 2010, S5.C.4.c.ii)	Y		Adopted OM BMPs from 2005 WSDOE Stormwater Manual. Schedule and tracking with CMMS	
68	Performed timely maintenance as per S5.C.4.c.ii? ( <i>Required</i> by February 16, 2010, S5.C.4.c.ii)	Y		Adopted OM BMPs from 2005 WSDOE Stormwater Manual. Schedule and tracking with CMMS	
68b.	<b>Attached</b> documentation of any maintenance delays. ( <i>Required</i> by February 16, 2010, S5.C.4.c.ii)	NA		Not Applicable	
69	Established program to annually inspect all stormwater treatment and flow control facilities (other than catch basins) permitted by the Permittee according to S5.C.4.b. unless there are maintenance records to justify a different frequency? ( <i>Required</i> by February 16, 2010, S5.C.4.c.iii)	Y		Adopted OM BMPs from 2005 WSDOE Stormwater Manual. Schedule and tracking with CMMS	
70	If using reduced inspection frequency, <b>Attached</b> documentation as per S5.C.4.c.iii? ( <i>Required</i> by February 16, 2010, S5.C.4.c.iii)	NA		Not Applicable	

Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
71 Inspected all new stormwater treatment and flow control facilities owned or operated, including catch basins, for new residential developments that are a part of a larger common plan of development or sale, every 6 months during the period of heaviest house construction (i.e., 1 to 2 years following subdivision approval) to identify maintenance needs and enforce compliance with maintenance standards as needed? ( <i>Required</i> by February 16, 2010, S5.C.4.c.iv)	NA		No projects fitting this description were started or completed during this reporting period.	
71b. Number of facilities inspected during the reporting period:		0	No projects fitting this description were started or completed during this reporting period.	
72 Implemented a procedure for keeping records of inspections and enforcement actions by staff, including inspection reports, warning letters, notices of violations, other enforcement records, maintenance inspections and maintenance activities? ( <i>Required</i> by February 16, 2010, S5.C.4.d)	Y			
73 Provided copies of the <b>Notice of Intent for Construction Activity</b> and <b>Notice of Intent for Industrial Activity</b> to representatives of proposed new development and redevelopment? (S5.C.4.e)	Y		<p><u>Dev Svc</u> - Applicants are advised that a Construction Stormwater General Permit shall be obtained from the DOE if any land disturbing activities will disturb one or more acres of land, or are part of a larger common plan of development or sale that will ultimately disturb one or more acres of land.</p> <p><u>Public Wks</u> - These documents are filled out for all Public road projects and submitted if they apply</p>	<a href="http://www.ecy.wa.gov/programs/wq/stormwater/construction/">http://www.ecy.wa.gov/programs/wq/stormwater/construction/</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, if applicable
74	All staff responsible for implementing the program to control stormwater runoff from new development, redevelopment, and construction sites, including permitting, plan review, construction site inspections, and enforcement were trained to conduct these activities? ( <i>Required</i> by February 16, 2010, S5.C.4.f)	Y		Dev Svc; CESCL training has been provided for all field and inspection staff. <u>Public Wks</u> - same	<a href="#">CESCL Training Roster</a>
74b.	Number of trainings provided:		1	There was 1 (one) CESCL training update provided for staff	
74c.	Number of staff trained:		15	<u>Dev Svc</u> - Update for Dev Svc staff provided in 2012 <u>Public Works</u> - staff trained in 2009 no update for PW staff	<a href="#">CESCL Training Roster</a>
75	Developed and implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? ( <i>Required</i> by February 16, 2010, S5.C.5)	Y		Adopted OM BMPs from 2005 WSDOE Stormwater Manual. Schedule and tracking with CMMS	<a href="#">Operation and Maintenance BMPs Checklist, 72 pages</a>
76	Adopted maintenance standards as protective, or more protective, of facility function as those specified in Chapter 4 of Volume V of the 2005 <i>Stormwater Management Manual for Western Washington</i> ? ( <i>Required</i> by February 16, 2010, S5.C.5.a)	Y		Adopted OM BMPs from 2005 WSDOE Stormwater Manual. Schedule and tracking with CMMS	<a href="#">Operation and Maintenance BMPs Checklist, 72 pages</a>
77	Performed timely maintenance as per S5.C.5.a.ii? ( <i>Required</i> by February 16, 2010, S5.C.5.a.ii)	Y		Adopted OM BMPs from 2005 WSDOE Stormwater Manual. Schedule and tracking with CMMS	<a href="#">Operation and Maintenance BMPs Checklist, 72 pages</a>

Question		Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
77b.	<b>Attached</b> documentation of any maintenance delays. <i>(Required by February 16, 2010, S5.C.5.a.ii)</i>	NA		There were no maintenance delays during the permit period.	
78	Designed a program to annually inspect and maintained all stormwater treatment and flow control facilities (other than catch basins)? <i>(Required by February 16, 2010, S5.C.5.c.iii)</i>	Y			
78b.	Number of known facilities:		81		<a href="#">Facility List, 3 pages</a>
78c.	Number of facilities inspected during the reporting period:		81		<a href="#">Facility List, 3 pages</a>
79	If using reduced inspection frequency, <b>Attached</b> documentation as per S5.C.5.a.ii? <i>(Required by February 16, 2010, S5.C.5.b)</i>	NA		Not Applicable	
80	Conducted spot checks of stormwater facilities after major storms? <i>(Required by February 16, 2010, S5.C.5.c)</i>	Y			
80b.	Number of known facilities:		81		<a href="#">Facility List, 3 pages</a>
80c.	Number of facilities inspected during the reporting period:		81	No events defined as major storm, i.e. 24-hour, 10 year recurrence, which is approximately 3" in 24 hours	
81	Inspected municipally owned or operated catch basins at least once before the end of the Permit term? <i>(Required by February 16, 2010, S5.C.5.d)</i>	Y			
81b.	Number of known catch basins:		5845		
81c.	Number of inspections:		5915		
81d.	Number of catch basins cleaned:		1718		



Question	Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
82 Established and implemented practices to reduce stormwater impacts associated with runoff from streets, parking lots, roads or highways owned or maintained by the Permittee, and road maintenance activities conducted by the Permittee? ( <i>Required</i> by February 16, 2010, S5.C.5.f)	Y			
83 Established and implemented policies and procedures to reduce pollutants in discharges from all lands owned or maintained by the Permittee and subject to this Permit, including but not limited to: parks, open space, road right-of-way, maintenance yards, and stormwater treatment and flow control facilities? ( <i>Required</i> by February 16, 2010, S5.C.5.g)	Y			
84 Implemented an operations and maintenance (O&M) program that includes a training component and has the ultimate goal of preventing or reducing pollutant runoff from municipal operations? (Required by February 16, 2010, S5.C.5.h.)	Y			
84b. Number of trainings provided:		1		
84c. Number of staff trained:		1		

Question	Y/N/NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
85 Implemented a Stormwater Pollution Prevention Plan (SWPPP) for all heavy equipment maintenance or storage yards, and material storage facilities owned or operated by the Permittee in areas subject to this Permit that are not required to have coverage under the Industrial Stormwater General Permit? <i>(Required by February 16, 2010, S5.C.5.i)</i>	Y		All SWPPP's (Public Works Facility, Parks, and WWTP) for the City of Puyallup facilities have been updated as of 2/6/12	<a href="#">SWPPP Public Works Facility, 61 pages</a> <a href="#">SWPPP Parks Facility, 58 pages</a> <a href="#">SWPPP WWTP Facility, 61 pages</a>
86 Is there an approved Total Maximum Daily Load (TMDL) applicable to stormwater discharges from a MS4s owned or operated by the Permittee?	NA		Not Applicable	
87 Complied with the specific requirements identified in Appendix 2? (S7.A)	NA		Not Applicable	
88 <b>Attached</b> status report of TMDL implementation? (S7.A)	NA		Not Applicable	
89 Where monitoring was required in Appendix 2, did you conduct the monitoring according to an approved Quality Assurance Project Plan? (S7.A)	NA		Not Applicable	
90 Took appropriate action to correct or minimize discharges into or from the MS4 which may constitute a threat to human health, welfare, or the environment? (G3)	NA		Not Applicable	
90b. <b>Attached</b> a summary of the status of implementation of any actions taken pursuant to S4.F and the status of any monitoring, assessment, or evaluation efforts conducted during the reporting period? (S4.F.3.d)	NA		Not Applicable	

Question		Y/N/ NA	#	Comments (50 word limit)	Name of Attachment & Page #, <u>if applicable</u>
91	Notified Ecology of the failure to comply with the permit terms and conditions within 30 days of becoming aware of the non-compliance? (G20)	NA		Not Applicable	
92	Notified Ecology immediately in cases where the Permittee becomes aware of a discharge from the Permittees MS4 which may cause or contribute to an imminent threat to human health or the environment? (G3)	NA		There were no qualifying events during the reporting period.	
93	<b>Attached</b> a summary of identified barriers to the use of low impact development (LID) and measures to address the barriers (Required to be submitted by March 31, 2011, S9.E.4.a)	Y			<a href="#">LID Current Practice and Barriers to Implementation, 15 pages</a>
94	<b>Attached</b> a report describing LID practices currently available and that can be reasonably implemented, potential or planned non-structural actions and LID techniques to prevent stormwater impacts, goals and metrics to identify, promote, measure LID; and schedules to require and implement non-structureal and LID techniques on a broader scale (Required to be submitted by March 31, 2011, S9.E.4.b)	Y			<a href="#">LID Current Practice and Barriers to Implementation, 15 pages</a>

## VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part A for all annual reports.

NOTE: Please note in Row 1 of the table if you have no information to report.

NOTE: Please limit your entries to 255 characters per cell. You may include additional information in your Supplemental Documentation attachment and reference it below with the page number.

### A. Information Collection

<b>Briefly describe any stormwater monitoring, studies, or type of information collected and analyzed during the reporting period. (S8.B.1)</b>	<b>Who/how to contact for additional information?</b>
1. No information to report	
2.	
3.	
4.	
5.	
6.	

## VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part B for all annual reports.

### B. SWMP Evaluation (S8.B & S9)

You are required to assess the appropriateness of the BMPs you have selected to implement your SWMP. This evaluation is necessary to evaluate whether the MEP standard set by the permit is protective of water quality in your receiving water bodies. This assessment may be entirely qualitative. Answer **NA** if you are not yet implementing BMPs for a component of the SWMP. (S8.B.2 and S9)

Question	Y/N/NA	Comments (50 word limit)
1. Are the BMPs selected and implemented for Public Outreach appropriate to minimize pollutants in the MS4 to the MEP?	Y	Puyallup's rain garden program has been widely publicized and recognized, giving it a broader reach among the citizens of Puyallup and the greater Puget Sound region.
2. Are the BMPs selected and implemented for Public Involvement appropriate to minimize pollutants in the MS4 to the MEP?	Y	Puyallup's rain garden program has extensively utilized citizen volunteers, as had habitat restoration projects along streams in the Clarks Creek basin. SWMP is presented annually at public Planning Commission meetings.
3. Are the BMPs selected and implemented for Illicit Discharge Detection and Elimination appropriate to minimize pollutants in the MS4 to the MEP?	Y	The city adopted the 2005 WSDOE Stormwater Manual. BMP's selected are equivalent or more restrictive.
4. Are the BMPs selected and implemented for Construction Stormwater Pollution Prevention appropriate to minimize pollutants in the MS4 to the MEP?	Y	2005 DOE Stormwater Manual for Western Washington has been implemented for post construction management BMP's.
5. Are the BMPs selected and implemented for Post-Construction Runoff Management appropriate to minimize pollutants in the MS4 to the MEP?	Y	2005 DOE Stormwater Manual for Western Washington has been implemented for post construction management BMP's.
6. Are the BMPs selected and implemented for Good Housekeeping for Municipal Operations appropriate to minimize pollutants in the MS4 to the MEP?	Y	The city adopted the 2005 WSDOE Stormwater Manual BMP's selected are equivalent or more restrictive. Additionally, SWPPP's are in place for city facilities

## VII. Information Collection, BMP Evaluation, and Monitoring

Complete Part C for all annual reports.

### C. Changes in BMPs or objectives (S8.B)

If any of the BMPs or objectives is being changed, list the old BMP and objective, the new BMP and objective, and a justification for the change below. (S8.B.2., and S9)

NOTE: You may choose to attach additional documentation justifying Changes in BMPs or objectives. Note such attachments in the *Justification for change* field.

	Old BMP	Old Objective	New BMP	New Objective	Justification for Change
1					
2					
3					
4					
5					
6					
7					

## VII. Information Collection, BMP Evaluation, and Monitoring

### D. Preparation for future, long-term monitoring

Complete section D for the fourth annual report only.

Question	Y/N/NA	Comments (50 word limit)	Name of Attachment? Page Number?
1. Identified outfalls or conveyances for long-term stormwater monitoring? (S8.C.2.a)	Y	Puyallup has identified Puyallup River Outfall #14 (commercial land use) and Clarks Creek Outfall #24 (high density residential) for long term monitoring	<a href="#">2011 City of Puyallup City Future Stormwater Monitoring Plan, 9 pages</a>
1b. <b>Attach</b> site maps and descriptions. (S8.C.2.a)	y		<a href="#">2011 City of Puyallup City Future Stormwater Monitoring Plan, 9 pages</a>
2. Identified at least two questions for SWMP effectiveness monitoring and developed monitoring plans? (S8.C.2.b)	Y		<a href="#">Effectiveness Monitoring Plan, 5 pages</a>
2b. <b>Attach</b> the proposed questions and monitoring plans for SWMP effectiveness monitoring. (S8.C.2.a.ii)	y		<a href="#">Effectiveness Monitoring Plan, 5 pages</a>
3. Monitoring plan developed for each question? (S8.C.1.b.iii)	Y		<a href="#">Effectiveness Monitoring Plan, 5 pages</a>
3b. <b>Attach</b> a copy of the monitoring plan.	y		<a href="#">Effectiveness Monitoring Plan, 5 pages</a>
4. Identified sites in preparation for future, long-term monitoring? (S8.C.1.a., and S8.C.2.b)	Y		<a href="#">2011 City of Puyallup City Future Stormwater Monitoring Plan, 9 pages</a>
4b. <b>Attach</b> a summary of the status of site identification for long-term stormwater monitoring; proposed questions for SWMP effectiveness monitoring; and status of developing the SWMP effectiveness monitoring plans.	y		<a href="#">2011 City of Puyallup City Future Stormwater Monitoring Plan, 9 pages</a>