

Utility Service Repair Application

Development Services
333 S. Meridian
Puyallup, WA 98371
Phone: 253-864-4165
www.cityofpuyallup.org



Application Fees

Water

- On-site Service Repair Inspection: \$180

Sewer

- Permit Fee for On-Site Inspection: \$170
- Permit Fee for On-Site Repair: \$30

[City of Puyallup Fee Schedule](#)

A Utility Service Repair Permit is required for any service repairs to the City's sanitary sewer and water systems.

Submittal Instructions

- 1 Create an account at <https://permits.puyallupwa.gov/Portal/Account/Register> or Sign into the [CityView Portal](#)
- 2 Select "Apply for an Engineering Permit"
- 3 From the *Choose Application Type* drop down list, select "Utility Service Repair". Fill out all sections of the online form and upload all required documents. Note: Failure to upload all the required documents for Step 7 *Upload Files* may delay the processing of your application.

Project Information

Site Address: _____ Parcel Number: _____

Scope of Work: _____

Owner Information

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

Contractor Information

Name: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ E-mail: _____

WA State License # : _____ City Business License # : _____

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Additional Project Information

- Use the check boxes below to indicate whether the project is Residential or Commercial and the repair Pipe Material, Size, Lengths, etc.

<input type="checkbox"/> Residential Sewer Repair	Pipe Material = _____ Pipe Diameter = _____ Length of Pipe to be repaired on private property = _____ No. of Cleanouts= _____
<input type="checkbox"/> Residential Water Repair	Pipe Material = _____ Pipe Diameter = _____ Length of Pipe to be repaired on private property = _____ Water Meter Size = <input type="checkbox"/> 5/8" <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 2" Other: _____
<input type="checkbox"/> Commercial Sewer Repair	Pipe Material = _____ Pipe Diameter = _____ Length of Pipe to be repaired on private property = _____ <i>Note: If repair involves much more than a few feet of pipe, a civil permit will be required.</i> No. of Cleanouts = _____ <i>Note: If a sampling tee does not exist, one will be required to be installed. See CS 04.03.04</i>
<input type="checkbox"/> Commercial Water Repair	Pipe Material = _____ Pipe Diameter = _____ Length of Pipe to be repaired on private property = _____ <i>Note: If repair involves much more than a few feet of pipe, a civil permit will be required.</i> Water Meter Size = <input type="checkbox"/> 5/8" <input type="checkbox"/> 3/4" <input type="checkbox"/> 1" <input type="checkbox"/> 2" Other: _____ <i>Note: If a backflow device does not currently exist, one will need to be installed. See city standard(s) 03.04.01, 03.04.02 and 03.04.03 as applicable</i>

Submittal Checklist

- Use the check boxes below to ensure the following documents are submitted as applicable at the time of application
- 1. Completed and Signed Utility Service Repair Application
 - 2. [Site Plan](#)
 - 3. [Traffic Control Plan](#)

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Work in Public Right of Way -> License and Bonding Requirements

- Use the check boxes below to ensure the contractor has the following information for work in the right of way
- 1. City of Puyallup Business License. [PMC 5.04]
 - 2. Performance Bond (on City of Puyallup form) and Power of Attorney attached. [PMC 11.04]
 - 3. Certificate of Insurance evidencing commercial general liability insurance with minimum limits no less than \$2,000,000 each occurrence, \$2,000,000 general aggregate and a \$2,000,000 products-completed operations aggregate limit and automobile liability insurance with a minimum combined single limit for bodily injury and property damage of \$1,000,000 per accident; The City of Puyallup shall be named as an additional insured under the applicant's General Liability Insurance policy using ISA additional Insured – State or Political Subdivision – Permits CG 20 12 or a substitute endorsement providing equivalent coverage. [PMC 11.04]
 - 4. Active Washington State Contractor's License. [Chapter 18.27 RCW]

Certification

I certify that I have read this application and declare under penalty of perjury that the information contained herein is correct and complete.

Signature of Applicant: _____ Date: _____