

CSI-6041

1.

Civil Service Commission Meeting

Meeting Date: 02/27/2017

Consideration of the November 21, 2016 minutes

Submitted By: Katie Ortega, Human Resources

Department: Human Resources

Information

Title

Minutes of November 21, 2016

Preceding Action

Summary

Staff Recommendation

Attachments

Attachments

November 12, 2016 minutes

**City of Puyallup
Civil Service Commission
Puyallup City Hall, Council Chambers
November 21, 2016**

Commissioners Present: Chair Charley Stokes, Vice-Chair Paul Mahoney, Commissioners Brady Martin, Peter Ruppert

Not Present: Commissioner Bill Hilton

Staff members Present: Human Resources Manager/Chief Examiner Katie Ortega, Deputy Police Chief Dave McDonald and Administrative Clerk Cindy Huff

APPROVAL OF THE AGENDA

Commission Action: A motion was made by Mr. Mahoney and seconded, to approve the agenda. The motion passed 4-0.

CONSIDERATION OF THE MINUTES

Commission Action: A motion was made by Mr. Ruppert, seconded by Mr. Martin, to approve the minutes of September 19, 2016 as submitted. The motion passed 4-0.

NEW BUSINESS

Approval of a Blended-Lateral Entry Corrections Officer Eligibility List

Ms. Ortega explained that the pre-existing eligibility list was approved with five candidates. Of those five, two did not pass the background examination and two removed themselves from the list leaving one available candidate. The closure of the Fife City Jail has resulted in Puyallup receiving multiple applications from that venue, encouraging staff to perform a lateral process. She noted that the examination held on September 8th produced four candidates, all of whom passed with a score of 70% or higher; one candidate removed himself from the process after the interview. Ms. Ortega read the following names into the record, noting that Mr. Tomoson is the remaining candidate from the pre-existing eligibility list and he maintained his ranking as third on both lists.

Debra Gee
David Champion
Zackary Tomoson
James Larkin

Commission Action: A motion was made by Mr. Ruppert, seconded by Mr. Mahoney, to approve the blended Lateral-Entry Corrections Officer Eligibility List as presented. The motion passed 4-0.

CHIEF EXAMINER'S REPORT

Ms. Ortega advised the commission of one vacancy within the Police Department, which she attributed to a lateral candidate not passing their probationary period. Staff is looking to fill that vacancy along with two others within the corrections division.

FUTURE AGENDA TOPICS/OTHER BUSINESS

There was some discussion relating to the impacts resulting from the closure of the Fife City Jail. Additionally, Mr. Mahoney voiced an inability to attend the December meeting, and after some discussion, Ms. Ortega confirmed that the December meeting will be cancelled with the commission's next meeting to be held in January 2017.

ADJOURNMENT – 6:12 p.m.

DRAFT