

**Library Advisory Board Meeting Minutes**  
**Puyallup Public Library**  
**May 19, 2014**  
**6:15 p.m.**

**BOARD MEMBERS PRESENT:** Chair Troy Kehm-Goins, Vice-Chair Darice Hermann, Boardmembers Dee Dee Henry, Heidi Borton and Barbara Kastama

**STAFF PRESENT:** Library Director Dr. Tim Wadham, Administrative Clerk Cindy Huff

**APPROVAL OF THE MINUTES**

**Board Action:** A motion was made by Ms. Henry, second by Ms. Hermann, to amend and approve the minutes of April 21, 2014 as follows: on Page 3, Paragraph 1 under Library Foundation Report, removing language relevant to difficulties with a co-sponsor. The motion passed 5-0.

**PUBLIC COMMENT**

Mr. Bud Metzger expressed his pleasure with respect to the new checkout machines.

Introductions were made by many high school seniors performing their civic observation requirement.

**DIRECTOR'S REPORT**

Dr. Wadham reviewed the May *Library Director's Report*, elaborating on the following: recent personnel changes; the receipt, installation and training for the new RFID self-check machines; and his recent meetings and activities.

Dr. Wadham reported that patrons appear to be pleased with the new equipment and how it works. He shared that one of the self-check machines was damaged during shipping and is in the process of being replaced. In response to a question, he explained that three kiosks will be located on the main floor with a fourth machine on the second floor. He offered to check patron usage statistics for the new machines and provide that information to the board. He also reminded the board that he submitted an application for the Association of Washington Cities Municipal Excellence Award and although not successful this year he intended to try again next year.

Dr. Wadham and the board discussed the following: a proposed ribbon-cutting ceremony to kick-off the Summer Reading Program (SRP); naming the new RFID self-check machines; the success of the Dia de los niños event and the involvement of the Puyallup School District (PSD); and discussions with Sound Transit regarding the possible installation of "smart lockers" at the Puyallup station.

Chair Kehm-Goins noted his attendance at and enjoyment of the recent River and Sound Review event, where Hannah Gamble and others entertained and had participants write a poem in four minutes. Dr. Wadham noted that the River and Sound Review has interest in having another event and suggested scheduling it during the Fall Book Festival. He further noted his attendance with Mr. Kastama at a planning meeting for an upcoming Innovation conference sponsored by the group Women in Innovation, where he was able to make connections with some individuals who may help with the library's proposed Makerspace.

Dr. Wadham voiced a desire to attract youth to the Fall Book Festival. The festival's Friday night event will have a "Rock and Roll" theme with a panel discussion that will include a musician and authors of rock and roll novels for young adults. Due to the partnership with the PSD he announced that the Library will be able to use the Puyallup High School auditorium free of charge. He invited the high school seniors present to attend the Fall Book Festival.

Dr. Wadham invited the board members to attend Brian Doyle's book signing event on June 12<sup>th</sup>. Ms. Henry pointed out that Mr. Doyle's new book is getting some good reviews and suggested advertising the event at Pierce College. Chair Kehm-Goins offered to promote the event through his professional network. Dr. Wadham spoke about the Gregg Olson/Rebecca Morris book signing which has been moved from the library to the Pioneer Park Pavilion. He invited the board members to attend the event and noted that because of the subject matter of Olson and Morris' book, which is a true crime story, there will be a police presence at the event. Dr. Wadham noted that the library expects media coverage at the event.

Ms. Henry recalled that the Library previously organized a book event during Banned Book Week, during which participants would choose a banned book to read from. Banned books were also displayed and although not well attended, the event was interesting. Ms. Kastama explained that most of the books were banned by the schools and she was agreeable to hosting another banned book event.

### **Advocacy and Board Responsibilities**

Chair Kehm-Goins advised the board of his discussion with Dr. Wadham on how to get the Library Board more involved. He suggested having board members attend other community meetings and report back to the board. He felt that this would help to build community connections and partnerships and give the library more of a presence. Ms. Hermann felt it would be beneficial for board members to know what is going on within the community and allow for a better understanding of any issues.

Dr. Wadham voiced interest in receiving input on how to make the board members feel more involved. He pointed out that the City wishes the board to be more proactive and he preferred the board members to feel that their membership is worthwhile.

Ms. Borton suggested attending other library board meetings for other libraries such as the Pierce County Library System (PCLS). Additionally, she asked about the ability of the Washington State Library's staff to assist and train Puyallup library board members. Dr. Wadham agreed to

contact the Washington State Library and pointed out that the board members serve as advocates of the Library; issues that are advocated tend to favor those who advocate.

Chair Kehm-Goins pointed out that the other responsibility of the board is to review the library's policies. This task has already been completed and all policies are up to date.

In response to a question by Ms. Henry, Dr. Wadham pointed out that job descriptions will eventually need to be revisited. He voiced the fact that because of the automation of functions with the new RFID system and materials handlers, there is a need to expand the duties of the library aides to allow them to do more meaningful work.

### **CURRENT READINGS OF BOARD MEMBERS**

Chair Kehm-Goins voiced an intent to include board member book reviews as a part of the meeting in the future. Each board member shared and discussed the books they are currently reading.

### **FRIENDS OF THE LIBRARY REPORT**

Dr. Wadham explained that Neil Warren was selected to be the new "Friends of the Library" president and Diane Michaelis was chosen as secretary. He pointed out that Doris Pederson no longer runs the bookstore, which is now being run by a subcommittee. The Friends intends to install a brick to honor Ms. Pederson's contributions.

### **LIBRARY FOUNDATION REPORT**

Chair Kehm-Goins reported on the last meeting of the Library Foundation, noting that the intent was to discuss the Makerspace and the Apple meeting. He noted that there was not a quorum present so the members spent time envisioning the MakerSpace and what it could look like.

Ms. Henry anticipated the majority of users to be young people and questioned if input has been sought from that age group. Dr. Wadham advised that he would work with the young adult librarian to gather some statistics. He identified a need for the space to be monitored and pointed out there could be potential for younger children activities within the MakerSpace area.

### **BOARD MEMBER COMMENTS**

Ms. Hermann reported on her attendance at the recent storyteller event. She stated that the event was exceptional and she fully enjoyed the experience.

**ADJOURNMENT**--7:41 p.m.