

**Library Board Meeting
Monday, September 28, 2009
Puyallup Public Library – History Room
6:15 p.m.**

Board Members Present: Chair Barbara Kastama; Board Members: Kathleen Hystad, Heather Shadko, Emalee Walker-Cardwell

Board Members Not Present: Co-Chair Dee Dee Henry

Staff Present: Librarian Mary Jo Torgeson, Administrative Clerk Mary Kitto

Approval of the Minutes

Board Action: A motion was made by Ms. Shadko, second by Ms. Hystad, to approve the minutes of August 17, 2009 as submitted. The motion passed 4-0.

Librarian's Report

Ms. Torgeson briefly reviewed the following items included in the Librarian's Report: patron database clean-up; success of the summer reading programs; impact on the library if school programs are cut; emergency preparedness training; reference services training; facility updates; library website changes; additional children's programs; and technology in the library.

Friends of the Library Report

Ms. Shadko reported that she had attended the last two meetings for the Friends of the Library as Board Liaison. Upcoming items of interest include a "Friends of the Library Open House"; the Saturday Film Series; and the ongoing book sales. The group is focusing on obtaining more members.

Rules of Conduct Policy Revision

Ms. Torgeson described one small amendment to the Library Rules of Conduct Policy that would allow patrons to move furniture as long as it does not impede library activities. She elaborated that due to the recession, more and more people were using the library's Wi-Fi access for hours at a time. As a result, patrons are moving the furniture to find the Wi-Fi hotspots. This change would alleviate the need for staff to be constantly policing the area.

Board Action: A motion was made by Ms. Shadko, second by Ms. Kastama, to approve the Library Rules of Conduct Policy revision as recommended by staff. The motion passed 4-0.

Continuity of Operations Plan

Ms. Torgeson informed the Board that the library must prepare a "Continuity of Operation Plan," for the library to follow in case of an emergency. In response to Ms. Torgeson's request for

suggestions, it was suggested that the library could function as a central 'safe place' for citizens to come for general information, support, computer access, and for a sense of normalcy. They also felt it could serve as a place to host disaster relief workers from the Red Cross, FEMA, and others, to help citizens.

Public Comment

Mr. Bud Metzger remarked that the Kalles Junior High School jazz band is an excellent group and he asked that the Board consider inviting them to participate in a library program as they have done in the past.

Next regular meeting scheduled

Due to the unavailability of Chair Kastama for the regularly scheduled meeting in October, it was proposed that the October meeting be postponed for one week. Consensus of the Board was to accommodate this request and conduct the next Library Board meeting on Monday, October 26 at 6:15 p.m.

Adjourned: 7:10 p.m.

DRAFT