Mission Statement
To provide the citizens of Puyallup with a safe and healthy environment in which to live, work and play, with high quality public services; responsive, open and forward-thinking leadership; and extensive opportunities for community involvement.

Vision Statement
Puyallup is a unique and historic city providing a home town sense of community while planning and growing for the future. We honor our pioneering spirit and agricultural heritage with regional cooperation, continually seeking opportunities to unite the community.

Our Important Values
- Quality service
- Responsive and proactive
- Trust and integrity
- Creativity
- Quality of life
- Teamwork and partnerships
The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to City of Puyallup, Washington for its annual budget for the fiscal year beginning January 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.
Your City Council

JOHN PALMER
District II
(Mayor)

1st Term Began - January 1, 2012
2nd Term Ends - December 31, 2019

TOM SWANSON
District III
(Deputy Mayor)

1st Term Began – January 1, 2012
2nd Term Ends – December 31, 2019

JULIE DOOR
District III

1st Term Began - November 26, 2013
2nd Term Ends - December 31, 2021

ROBIN FARRIS
District I

1st Term Began - January 1, 2016
Term Ends - December 31, 2019

DEAN JOHNSON
At Large

1st Term Began - January 1, 2016
Term Ends - December 31, 2019

CYNTHIA JACOBSEN
District II

1st Term Began - January 1, 2018
Term Ends - December 31, 2021

JIM KASTAMA
District I

1st Term Began - January 1, 2018
Term Ends - December 31, 2021
The **City of Puyallup** uses the Council-Manager form of government. This form of government combines the strong political leadership of a city council with the strong managerial experience of an appointed local government manager. All power is concentrated in the elected council, who in turn hire a city manager, responsible for the day-to-day operations, overseeing the delivery of public services.

The City has **three city council districts** each represented by two council members and one "At Large" member. Each council member is elected to their non-partisan seat for a four year term. The mayor and deputy mayor are two year positions filled by standing council members who are chosen by their peers.

### City Council Goals

- Serve as an open and honest provider of information.
- Assure a high level of public safety and the health and welfare of our citizens.
- Maintain or improve the city's infrastructure and facilities.
- Maintain and improve the city transportation system, to include planning and coordination with other governmental and private entities.
- Effectively manage expenditures, while seeking to increase traditional revenue sources and pursue alternative sources.
- Evaluate programs, regulations, and practices to provide a high level of service to the community.
- Actively promote Puyallup’s economic development and redevelopment opportunities while maintaining the essence and character of our community.
A Message from the City Manager

Mayor and Councilmembers:

I am pleased to submit to you the City’s Budget in Brief, which was prepared by Puyallup’s Finance Department. This document reports information contained in the City’s budget in a different, more accessible way, and serves to provide members of the public with clear facts and figures about our revenues and how they are spent.

The Budget in Brief explains the process by which the budget is developed and adopted. It also answers many common questions about the City’s various funds and their expenditures. I trust that citizens will find it useful and that it will afford a basic understanding of your priorities for the coming year. My thanks to the Finance Department.

Sincerely,

Kevin J. Yamamoto
City Manager

Kevin Yamamoto has been Puyallup’s City Manager since January 1, 2015. Previously, Mr. Yamamoto served as City Attorney for Puyallup. He has worked for the City since 2007.

Mr. Yamamoto’s family came to Puyallup in the early ‘80s. He was admitted to the Washington State Bar Association in 1997 after earning a juris doctor degree from Seattle University School of Law. Prior to his employment with the City of Puyallup, he was an attorney in private practice, with a focus in municipal law.
The **City of Puyallup** is located in the south central Puget Sound region of Western Washington in Pierce County. It is about seven miles east of the City of Tacoma, with a population of 41,100 as of April 1, 2018. Puyallup is the third largest city in Pierce County and the twenty-ninth (29th) largest city in the state. The City’s boundaries now encompass approximately 14 square miles.

### A Brief History Lesson

In the early 1830’s the first European settler of the Puyallup region, Dr. Tolmie, in the company of an Indian guide and several other natives, passed through what he called in his journal the “Poyallipa” valley, the indigenous people who lived here numbered about 2,000 and were closely related to the more populous race of Indians living in the Nisqually River valley.

**The Land of the Generous People**

It was their hospitable spirit that gave this tribe the name "Puyallup" which translates to "generous people." The Puyallup Indians had permanent dwelling places along the river bank. The Puyallup River was a broad meandering river chocked with massive log jams and prone to frequent floods. The valley floor was a maze of creeks, old growth forest and exotic ferns.

This is a scenic town that emerged among hops, succulent berries, and the beautiful flowers of the local bulb farmers. Pioneer hop king and champion of the Oregon Trail, Ezra Meeker, planned the city in 1877, giving it and the river flowing through the fertile valley its unique name. The City of Puyallup was incorporated in 1890, and Meeker served as its first mayor. The livelihood for many local residents during the early years was primarily agriculture. After World War II, competition from California and foreign growers doomed the berry and flower industries. Through many years of development, Puyallup has transformed to a booming scenic community with an interesting and profound history. Today, Puyallup celebrates its agricultural past through the Washington State Fair, the 10th largest in the country, an exceptional Farmers’ Market, and the annual Daffodil Parade and Festival.

### Demographic and Economic Information

<table>
<thead>
<tr>
<th>Year</th>
<th>1890</th>
<th>1950</th>
<th>2010</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Population</strong></td>
<td>1,500</td>
<td>9,955</td>
<td>37,240</td>
</tr>
</tbody>
</table>

#### Composition of Population

<table>
<thead>
<tr>
<th>Sex</th>
<th>Male (%)</th>
<th>Female (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>50.4%</td>
<td></td>
</tr>
<tr>
<td>Female</td>
<td></td>
<td>49.6%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Age (years)</th>
<th>Male (%)</th>
<th>Female (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>18 years and over</td>
<td>80.9%</td>
<td></td>
</tr>
<tr>
<td>65 years and over</td>
<td>38.6%</td>
<td>61.4%</td>
</tr>
</tbody>
</table>

Median Age (years) 38.3

#### Employment Levels (16 years and over)

| In labor force | 65.3% |
| Not in labor force | 34.7% |

#### Median Household Income

$65,719

#### Median Home Value

$278,900

**SOURCE:** Estimates above provided by the U.S. Census Bureau

### Principal Employers

- Multicare Good Samaritan Hosp
- Fred Meyer Distrib Ctr & Store
- Walmart #2403
- O’Reilly Auto Parts Distrib Center
- Puyallup School District
- City of Puyallup
- Comcast of Puget Sound
- South Hill Operations, LLC
- Olympic Eagle Distributing

**Major Industries**

- Retail Sales
- Warehouse Clubs
- Supercenters
- Home centers
- Department Stores
- New Cars Dealers
- Hospital/Healthcare
- Fairgrounds/Events

**SOURCE:** City of Puyallup Business Licenses

### Farmers’ Market
The Budget Process

The Budget is balanced as required by State Law, that is, total uses do not exceed available resources. In the City of Puyallup, the budget process is a team effort with the City Council setting goals and priorities, each department proposing expenditure levels to meet those goals (with expenditures for personnel and other expenses limited to those goals), and everyone working together to ensure total expenses are within available revenues and the appropriate level of funding is maintained.

The City uses a program level budget approach and uses that level of detail in the budget document. However, the budget is adopted by the City Council at the total fund level.

The process used by the City of Puyallup has evolved over the years to ensure timely and accurate submittals with the most efficiency possible. The underlying assumption is that generally current programs and service levels will be maintained with new programs meeting City Council goals and priorities. All estimates for existing programs and personnel and new programs are made by the operating departments in the summer and compiled to compare against the budget policies and goals. The City Manager’s Recommended Budget is compiled for public input and Council review. Budget changes made by the Council are incorporated as the final budget is adopted after public input.

The 2019 Budget is once again a balanced budget and proves that the City of Puyallup continues to “provide the citizens of Puyallup with a safe and healthy environment in which to live, work and play, with high quality public services; responsive, open and forward-thinking leadership; and extensive opportunities for community involvement”.

2019 Budget Highlights

The 2019 Adopted Budget is $147.4 million and includes an operating budget (General Fund) of $55.1 million.

This budget authorizes 302.35 Full Time Employees (FTE) and reflects all of the position changes that took place during 2018 since the adoption of the 2018 budget, including the addition of 2 School Resource Officers, 3 Engineering positions, and a Senior Plans Examiner. Staffing was increased in 2019 by 8.75 FTE to address operational effectiveness and workload needs; 6 Police Officers, a Parks Maintenance Worker II, and a Planning Technician. A temporary Administrative Clerk at the Cemetery was converted to a Regular Status Part-time (.75 FTE) employee.

This budget also reflects the continued progression of paying off the City’s debt. By the end of 2019, total debt should be down to $26.3 million, from $91 million in 2009.

Property Taxes increased by 1%, and Utility Rates will increase in February 2019 by 3.4% based on the June 2018 Engineering News Record Construction Cost Index. No other tax or fee increases have been included in this year’s budget.
This year’s Budget reflects the continued progression of paying off the City’s debt down to $26.3M, from $91M in 2009.
General Fund: Includes all financial transactions not accounted for in other funds. It is the largest accounting entity in the City and provides for most of general operations.

Special Revenue Funds: Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

Debt Service Funds: Account for the accumulation of resources and payment of the general long-term debt principal and interest.

Capital Project Funds: Account for the acquisition or construction of major capital facilities.

Enterprise Funds: Established for government activities that are financed and operated in a manner similar to private business, including all Utility Funds. The revenue collected as utility rates is restricted to paying for ONLY the operations and capital outlay of those utilities.

Internal Service Funds: Used to account for the financing of goods and services provided by one department to other departments in the City.

Fiduciary Funds: Account for assets held by the City in a trustee capacity, in this case, the retirement benefits of the fire fighters who were employed prior to March 1, 1970.
2019 Total City Budget
$147,434,270

TOTAL SOURCES

- Sales and Use Taxes: 17%
- Property Tax: 7%
- Other Financing Sources: 27%
- Other Income: 2%
- Misc. Revenues: 10%
- Fines and Forfeitures: 2%
- Interfund Taxes: 1%
- B & O Taxes: 2%
- Excise Taxes: 2%
- Licenses and Permits: 1%
- Intergovernmental Revenues: 4%
- Charges for Services: 25%
- Licenses and Permits: 1%
- Intergovernmental Revenues: 4%
- Charges for Services: 25%
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- Licenses and Permits: 1%
- Intergovernmental Revenues: 4%
- Charges for Services: 25%
- Licenses and Permits: 1%
## Where Taxes Go

### Your Property Tax Dollar

<table>
<thead>
<tr>
<th>Year</th>
<th>City of Puyallup Local Property Tax Rate (Per $1,000 of Assessed Value)</th>
</tr>
</thead>
<tbody>
<tr>
<td>2004</td>
<td>$3.47</td>
</tr>
<tr>
<td>2005</td>
<td>$3.45</td>
</tr>
<tr>
<td>2006</td>
<td>$3.00</td>
</tr>
<tr>
<td>2007</td>
<td>$2.62</td>
</tr>
<tr>
<td>2008</td>
<td>$2.44</td>
</tr>
<tr>
<td>2009</td>
<td>$2.37</td>
</tr>
<tr>
<td>2010</td>
<td>$1.44</td>
</tr>
<tr>
<td>2011</td>
<td>$1.57</td>
</tr>
<tr>
<td>2012</td>
<td>$1.70</td>
</tr>
<tr>
<td>2013</td>
<td>$1.81</td>
</tr>
<tr>
<td>2014</td>
<td>$1.75</td>
</tr>
<tr>
<td>2015</td>
<td>$1.64</td>
</tr>
<tr>
<td>2016</td>
<td>$1.53</td>
</tr>
<tr>
<td>2017</td>
<td>$1.43</td>
</tr>
</tbody>
</table>

* Beginning in 2010, EMS and fire related tax rates are no longer included in the total direct tax rate due to annexation of the fire department into Central Pierce Fire and Rescue.
Where Taxes Go

Your Sales Tax

Sales Tax Rate 9.9%

<table>
<thead>
<tr>
<th>Category</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>State</td>
<td>$0.0650</td>
</tr>
<tr>
<td>Regional Transit Authority</td>
<td>$0.0140</td>
</tr>
<tr>
<td>Public Transportation Benefit Area</td>
<td>$0.0060</td>
</tr>
<tr>
<td>City</td>
<td>$0.0084</td>
</tr>
<tr>
<td>Admin Fee</td>
<td>$0.0001</td>
</tr>
<tr>
<td>County</td>
<td>$0.0015</td>
</tr>
<tr>
<td>Criminal Justice</td>
<td>$0.0010</td>
</tr>
<tr>
<td>County Parks</td>
<td>$0.0010</td>
</tr>
<tr>
<td>Juvenile Detention</td>
<td>$0.0010</td>
</tr>
<tr>
<td>Communications</td>
<td>$0.0010</td>
</tr>
</tbody>
</table>

The City of Puyallup has levied both halves of the half cent (.5 + .5) sales tax and initially we get a 1% distribution.

That 1% is reduced by the Pierce County share of .0015, leaving us .85%. It is then further reduced by a .0001 Washington State Department of Revenue administrative fee, leaving us with .84%.

For every dollar spent in the City of Puyallup, 9.9 cents is collected of which the City receives a little less than 1 cent ($0.0084).
Where does the Money Come From?

2019 General Fund Sources $54.4M

- Sales Tax: $22,104,230
- Property Tax: $8,954,490
- Business/Interfund Taxes: $4,905,220
- Fines & Forfeitures: $3,484,850
- Intergovernmental Services: $1,670,060
- Licenses & Permits: $1,790,680
- Charges for Services: $2,818,480
- Other Miscellaneous Revenue: $1,538,575
- Beginning Fund Balance: $7,113,212

Major Sources of Revenue

Sales Tax $22.1 million

- Principal Remitters:
  - New Car Dealers
  - Warehouse Clubs
  - Supercenters
  - Discount Department Stores
  - Home Centers

Property Tax $8.95 million

- Puyallup’s 2019 Rate $1.54 per $1,000 of Assessed Value:
  - Regular Levy $1.43
  - Voted Library Bonds $0.11
Where does the Money Go?

2019 General Fund Uses $54.4M

- Salaries & Benefits: $31,946,949
- Supplies: $1,658,250
- Professional Services: $3,589,520
- Communications: $68,930
- Travel, Meals, & Lodging: $66,550
- Advertising: $37,820
- Operating Rentals & Leases: $203,080
- Utilities: $568,300
- Repair & Maintenance: $184,330
- Miscellaneous: $2,519,305
- Capital: $127,000
- Interfund Services: $8,227,136
- Transfers Out: $9,053,223
- Ending Fund Balance: $3,713,212

2019 General Fund Expenditures by Department
What is a Full Service City?

The City of Puyallup provides its citizens with a full range of municipal services, except Fire (which is provided through a special district, Central Pierce Fire). Police protection, Parks and Recreation, a Senior Activity Center, Library Services, Water, Sewer and Stormwater Utilities, Street Maintenance, Planning, and Administrative and Financial Services are all part of providing quality customer service.

Utilities

Water, Sewer, and Stormwater service is provided to approximately 13,000 utility account holders. The Water System consists of 2 springs, 5 wells, an iron and manganese removal system, 9 pumps stations, 9 water tanks with a storage capacity of 19.3 million gallons, and maintains 193 miles of mainline pipe and 1,782 fire hydrants. The Water Pollution Control Plant cleans ‘to high standard’ approximately 1.5 billion gallons of waste water each year. Wastewater and Stormwater Collections is responsible for 151 miles of sewer lines, 12,000+ lateral sewer lines, 3,342 manholes, 134 miles of stormwater lines, 6,716 storm inlets, 64 storm ponds, 54 storm filter vaults, 17 miles of stormwater conveyance, 5 miles of stormwater culvert, and 74 outfalls to waters of the State.

Online Bill Presentment is available and allows customers to view and pay bills online.
A Full Service City

Parks and Recreation

Van Lierop Park Phase I began in 2017 on 18 acres of farmland purchased in 2016. Phase I will be completed in 2019 with an additional appropriation of $100,000.

LIFT Grant funds of $200,000 are dedicated to the Pioneer Park Restrooms.

Motel Tax funds of an additional $278,840 will be used for the Puyallup Valley Sports Complex Fields.

Streets and Roads

The Veterans’ Memorial (Milwaukee) Bridge Project is now in phase 2 of design, and right of way acquisition began in 2018. Grants will fund $10M of the estimated $12.5M total project cost.

LIFT Grant funds of $1M are dedicated to the 9th Ave SW; Meridian to 5th St SW project, which began in 2016 and will continue into 2019.

The 2019 Sidewalk Link Program includes sidewalks at Wildwood Park Drive; 31st-25th, 7th Ave SE; 13th-14th, 27th Ave SE; 5th-7th, 14th St SW; Puyallup Fish Hatchery-10th, and 7th St SE; 27th-Life Care Center.

$100,000 for Traffic Calming and $50,000 for Bridge Maintenance is included annually.

Investing in our Infrastructure in 2019

Street Projects $6.75M
Including:
Milwaukee Bridge Replacement $2M
9th Ave SW; Meridian to 5th St SW $1M
Levee Road; Meridian to City Limits $1.2M
23rd & 7th St SE Signal $290,000
Wildwood Park Drive; 31st to 25th $500,000
Street Repair and Replacement $1.1M
Annual Sidewalk Link and Repair $500,000
Traffic Calming Program $100,000
City Wide Bridge Maintenance $50,000
SR167 and Meridian $200,000

Water Utility Projects $4.7M

Wastewater Utility Projects $5.1M

Stormwater Utility Projects $660,000

Parks Projects $4.6M

For a complete list of projects, please refer to the City of Puyallup’s 2019 Budget.
Shaw Road Widening; 23rd to Manorwood  *Now Open*  

In 2018, Shaw Road was widened from 23rd to Manorwood to add a center left-turn lane. This section of Shaw experiences more than 16,000 vehicle trips per day, and the addition of the protected turn lane has made it much safer for those turning left onto or off of the road. The new center lane removes turning vehicles from the through lanes, easing traffic congestion and improving travel times, particularly during the morning and evening commute hours. The project also added a sidewalk on the west side and a mixed-use trail on the east.

**Van Lierop Park** Opening Spring 2019!  

The park’s first phase will include the initial segment of a multiuse trail (the “Ernie Bay Connector” in honor of the longtime Puyallup resident and trail activist), a vista corridor and plaza, paved parking and trail connection to 134th Avenue East. In the future, the park may also feature a year-round sports field with lighting, a meadow, fruit tree orchard, and farm-themed play area. Over the years, Puyallup’s park system has grown to include a community garden, skate park and off-leash dog park. The addition of the Van Lierop Park is another enhancement to the park system and will honor the legacy of five generations of the Van Lierop family who farmed this site beginning in 1934.
Puyallup Valley Sports Complex  The first phase of the project should be complete by April 1, 2019. This includes conversion of all three infields and the outfield of Field #2 to synthetic turf. Phase 2 of the project which includes the conversion of the outfields of Fields 1 and 3 to synthetic turf and the replacement of the lighting system to more energy efficient LED lighting. Phase 2 will require that all three fields be closed for the months of August & September for the lighting project. Field 2 will reopen in October but Fields 1 & 3 will remain closed for the turf replacement in the outfields.

Upper Clarks Creek Channel and Bank Stabilization  This “reverse logging” project consists of installing interwoven log structures, other woody material and cobble into 2,400 linear feet of Clarks Creek and 700 linear feet of Clarks Tributary to be installed in the channel. The project purpose is to stabilize the channel and banks of the creek channels to reduce and halt erosion of the channel and bank, resulting in significant reductions of sediment being delivered downstream and to the Puyallup River. The majority of construction was completed in 2018. The Pierce Conservation District (PCC) and Washington Conservation Corp crews will complete the last bit of plantings in early 2019 and PCD, in a coordinated effort with the City, will continue to monitor the site for years to come.
Sidewalk Links and Repair Program  Will provide pedestrian improvements to several locations throughout the City of Puyallup. Improvements include minor roadway widening, LID Stormwater Management and Water Quality improvements, new sidewalk and ADA accessibility improvements.

Sidewalk Link Locations Include:

Wildwood Park Drive - 31st Ave SE to Ferrucci Junior High School
7th Ave SE - 13th St SE to 14th St SE
14th Street SW - Puyallup Fish Hatchery to 10th Ave SW
27th Ave SE - 5th St SE to 7th St SE
7th Street SE - 27th Ave SE to Life Care Center

Included in the construction contracts for this work is over 1,600 square yards of sidewalk replacement.

Salmon Springs Water Main Replacement  Phase 2 will continue replacing aging cast iron water main that was installed in 1906 from one of Puyallup’s main sources of water, Salmon Springs. Approximately 3,100 linear feet of water main replacement will be completed to replace the existing (old) transmission line. Replacement will include upsizing to a 24-inch seismically stabilized ductile iron pipe. The Salmon Springs transmission line supplies approximately 54% of the City’s water.
Volunteers At Work

Volunteers donated 16,753 hours in 2018

That’s the equivalent of approximately 8 full-time employees. Volunteers come in all ages and do everything from planting rain gardens to shelving books, serving at the Senior Activity Center and assisting the Police Department.

Volunteer Hours in 2018

<table>
<thead>
<tr>
<th>Service</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Activity Center</td>
<td>8,438</td>
</tr>
<tr>
<td>Youth Sports</td>
<td>5,010</td>
</tr>
<tr>
<td>Volunteers in Police Service (VIPS)</td>
<td>1,621</td>
</tr>
<tr>
<td>Court</td>
<td>180</td>
</tr>
<tr>
<td>Library</td>
<td>1,074</td>
</tr>
<tr>
<td>Jail (AA &amp; Church)</td>
<td>354</td>
</tr>
<tr>
<td>Community Recreation</td>
<td>76</td>
</tr>
</tbody>
</table>

Puyallup loves its volunteers

They are the heart of our organization, with a sense of pride and accomplishment, making a difference in our community!
A great place to live, work, and play

Incorporated in August 1890, the City of Puyallup is heading into its 129th year!

Join us on the City’s Facebook and Twitter pages to enjoy historical photos and stories that provide fascinating glimpses of life in early Puyallup.

For more detailed budget information, please refer to the City of Puyallup 2019 Budget located on the city’s website under Government>Finance>Budget and Financial Reports>“View the Most Recent Budget”

Contact Us

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