



# PUYALLUP *Public* LIBRARY

Est. 1913

324 South Meridian, Puyallup, WA 98371 | [www.puyalluplibrary.org](http://www.puyalluplibrary.org)

TITLE: FINES AND FEES SCHEDULE	POLICY NUMBER: 18.4
EFFECTIVE: JANUARY, 2019	REVIEW DATE: DECEMBER, 2019 (Annually)
AUTHORIZED BY: LIBRARY ADVISORY	

**Purpose:** The Puyallup Public Library (hereafter referred to as PPL) is a tax-funded public entity. As such, PPL provides general library services free of charge. However, to offset some of the costs associated with operating a library, PPL reserves the right to charge reasonable fines and fees. The intent of this policy is to authorize particular library fines and fees.

**Scope:** Applies to all PPL cardholders

PPL does charge the following fines and fees:

1. Nonresident, annual card fees:

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|---------------------------------|------|
| a. Family Fee                   | \$75 |
| b. Individual Adult Fee (18-65) | \$50 |

2. Late fees:

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|---|--|
| a. Most items classified as adult or young adult items, following a 1-day grace period. | \$0.15 per item per day to a maximum fine of \$6.00 per item regardless of card used                                 |
| b. Items classified as children's material  | No overdue fines; items that are more than 60 days overdue will be considered lost. Damaged and lost fees applicable |
| c. Fiction DVD's  | \$1.00 per day to a maximum fine of \$6.00 per item  |
| d. Theme Boxes  | \$1.00 per day to a maximum fine of \$6.00 per item  |
| e. Museum Passes  | \$5.00 per day with a maximum fine of \$75.00 per item   |

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| 3. Computer Print Outs and Photocopies | Free of charge |
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|---|--|
| 4. Collection Agency Referral Fee       | \$10   |
| 5. Lost and Damaged Materials           | Current Retail Price as determined by the library (price assigned upon order and maintained in the ILS system); Replacement copies will not be accepted. |
| 6. Inter Library Loan Pass Through Fees | Price charged by lending library   |

Authorized by the City of Puyallup Library Advisory Board, December, 2018



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President, Library Advisory Board



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Date