TITLE: CODE OF CONDUCT (REPLACES POLICY “PATRON RIGHTS AND RESPONSIBILITIES” APPROVED SEPT, 2015)  
POLICY NUMBER: 18.1
EFFECTIVE: MAY, 2018  
REVIEW DATE: MAY, 2021
AUTHORIZED BY: LIBRARY ADVISORY BOARD

Purpose: Defines conduct expectations for community members when using the Puyallup Public Library (hereafter referred to as PPL).

Scope: Applies to all who use the facility.

Background:
PPL is a tax-funded, public entity dedicated to providing facilities that are clean, comfortable and safe places for selecting materials, reading, researching, studying, writing and attending programs and meetings. This policy outlines a code of conduct to protect the rights and safety of library patrons, volunteers, and staff and for preserving and protecting PPL materials, equipment, facilities and grounds.

POLICY:
Any activity that unreasonably interferes with another’s’ use and enjoyment of the library or with the functions of library staff or inconsistent with library usage is prohibited. Such behaviors include, but are not limited to the following:

1. Unreasonably disturbing others by engaging in hostile, aggressive, or vulgar language or gestures
2. Sleeping or appearing to sleep in the library
3. Bathing, shaving, or washing clothes in the restroom
4. Parking or storing bicycles inside the library
5. Leaving packages, backpacks, luggage, or any other personal items personally unattended (unattended items are subject to immediate confiscation)
6. Bringing in a bag or bag[s] that are larger in area than 18 inches by 14 inches by 8 inches in total size
7. Littering
8. Talking or behavior that unreasonably disturbs another who is not unduly sensitive
9. Using electronic or communication devices in a manner that unreasonably disturbs others or refusing to wear headphones when asked by library staff
10. Wearing insufficient clothing to include failing to wear a top, bottom, or shoes while in the library
11. Bodily hygiene or scent so offensive as to constitute a nuisance to others. This includes perfumes, colognes, lotions and other scented products
12. Blocking aisles, exits, or entrances
13. Soliciting or distributing unauthorized items
14. Bringing animals other than service animals into the library, except as authorized by the Library Services Director or designee
15. Use of tobacco products and/or electronic cigarettes including rolling tobacco
16. Intimidating staff, volunteers or patrons including prolonged staring or "stalking" behavior

Use of PPL facilities, equipment, materials, fixtures, furniture or grounds in any matter considered disruptive or destructive including but not limited to:
1. Damaging or altering library property or the property of others
2. Eating or drinking in unauthorized areas of the library
3. Distributing literature, soliciting contributions or conducting surveys inside the library or on library property without permission
4. Participating in any behavior likely to cause concern for the safety and/or well-being of persons and property including using wheeled conveyances in the library, entering nonpublic areas unaccompanied by an authorized PPL employee, neglecting to provide proper supervision of children or vulnerable adults, and leaving items unattended
5. Violations of local, state, or federal law

Any observable behavior that is prohibited by federal, state, local or other applicable law, including but not limited to:
1. Viewing or printing illegal materials such as child pornography
2. Being under the influence of alcohol or drugs, or selling, using or possessing alcohol or illegal drugs
3. Threatening or harassing behavior, fighting or threatening to fight, brandishing a weapon, stalking, verbally threatening to harm others or their property
4. Assaulting staff, volunteers, or other library visitors
5. Sexual misconduct or harassment including indecent exposure, offensive touching, and sex acts
6. Theft of library materials, equipment or other items including the items of fellow library visitors or staff

PPL staff and/or local law enforcement officers may intervene to stop prohibited activities and behaviors. Failure to comply with city or library staff directives, established policies, rules, and regulations could result in removal from the premises and exclusion from PPL. Violations could also result in the restriction and/or termination of library privileges, including the use of library computers and other equipment.

The Library Services Director is responsible for establishing the procedures necessary to carry out this policy. PPL will make a good faith effort to implement this policy in a fair and consistent manner.

Citations and related references:

ORIGINAL APPROVAL DATE: 9/26/2015
REVISION DATE: MAY, 2018
PREVIOUS POLICY TITLE: "PATRON RIGHTS AND RESPONSIBILITIES"

RELATED POLICIES:
UNATTENDED CHILDREN
USE OF CHILDREN AND YOUNG ADULT AREAS
MEETING AND STUDY ROOM USE
COMPUTER AND INTERNET USE
ANIMALS IN THE LIBRARY
STATUTORY REFERENCES:
RCW 27.12.270
RCW 27.12.290
RCW 69.50
CITY OF PUYALLUP MUNICIPAL CODE 9.15, 9.20

Adopted by the Library Advisory Board:

[Signature]
President, Library Advisory Board

5-21-18
Date