

SUBMITTAL CHECKLIST

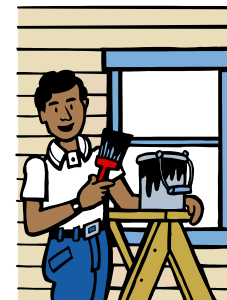
The following is a checklist of necessary items to apply for an addition to a single family residence permit:

- ◇ 1 COMPLETED BUILDING PERMIT APPLICATION FORM
- ◇ 3 COPIES OF YOUR SITE PLAN
- ◇ 2 COPIES OF ALL OTHER PLANS
- ◇ ENERGY WORK SHEET
- ◇ FOUNDATION PLAN
- ◇ FLOOR PLAN
- ◇ FLOOR FRAMING PLAN
- ◇ WINDOW & DOOR SIZES, HEADER SIZES & U-VALUES
- ◇ CEILING/ROOF FRAMING PLAN OR \AND TRUSS LAYOUT
- ◇ COMPLETE BUILDING SECTIONS
- ◇ CONSTRUCTION DETAILS
- ◇ SPECIAL EQUIPMENT
- ◇ LOCATION OF SMOKE DETECTORS
- ◇ HANDRAIL/GUARDRAIL DETAILS
- ◇ ENGINEERING FOR SPECIAL CONDITIONS

This brochure is a summary of permit standards. If you have any questions please contact Development Services at (253) 841-5482.

CITY OF PUYALLUP
DEVELOPMENT SERVICES
1100 39TH AVE SE
PUYALLUP, WA 98374

Submittal Requirements for Constructing an Addition to a Single Family Residence in the City of Puyallup



Development Services
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SUBMITTAL REQUIRES FOR AN ADDITION TO SINGLE FAMILY RESIDENCE

This brochure summarizes the process for construction of an addition to a single family residence in the City of Puyallup, including permit requirements

Determine if a land clearing, grading or filling permit is required.

Two sets of working drawings, structural design, plot plan and specifications.

A completed Washington State Energy Code form must be filled out.

If you are adding a bedroom and are presently on a septic system, an approval from Pierce County Health Department is required.

You may be required to have a soils investigation report and a footing/foundation design by an engineer.

A complete site plan .

Storm water drainage plans. Show where roof drains terminate.

Noise mitigation requirements based on location of dwelling.

Separate permits are required for any plumbing or mechanical work.

SITE PLAN

- * Scale and north arrow. Maximum scale 1"=40' (Preferred scale 1"=20')
- * Basic data (type of structure, square footage and location)
- * Dimensions of lot, show distance of property lines, street name, location and land use.
- * Calculate and show percentage of building coverage.
- * Calculate and show percentage of impervious surface.
- * Show existing and proposed structures labeled with dimensions and distances of property lines and other structures.
- * Show with dashed lines any existing structures to be removed or demolished.
- * Locations of utilities (water, sewer or septic, gas and electricity,)
- * Site contours at 20' intervals, drainage existing and new with details. Slopes over 15% grade shall be shown at 2' contours.
- * Width of driveway showing all off street parking and description of paving materials.
- * Finished floor elevations and elevations at each corner of the lot.
- * Easements, private or public, which are located on the property.

PLAN REQUIREMENTS:

- 3 (three) copies of site plan, drawn to scale on 8 1/2" x 11' paper.
- 2 (two) copies of all other information included in plans (i.e.: structural detail drawings, structural engineering)
- Foundation plan: footing size, wall height, section & reinforcing. Provide design calculations for basement walls that are more than 8' in height from the bottom of the footing.
- Floor plan with room use identified
- Floor framing plan for each floor (post & beam or joist w/size & spacing)
- Braced wall panels (Show type and location of wall sections and all hold-downs)
- Window & door sizes, header sizes, U-values
- Ceiling/roof framing plan or truss layout w/ reactions from truss manufactured
- Complete building sections – special sections (floor, wall & ceiling height, insulation R-value of floors, walls & ceilings. Show sections through stairs – headroom)
- Construction details (i.e. structural members, insulation, sheathing, siding, roofing, bracing, dimensions, etc.)
- Truss layout with hanger and reactions for girder trusses. Truss drawings for TJI's, BCI's or other
- Exterior porches & decks (resistance to decay including support footings)
- Special equipment (fireplace, wood-stove, hydro-massage tub, etc.)
- Location of all smoke detectors
- Handrail/guardrail details for stairs, landings, decks
- Energy/Ventilation Work Sheet (Show HVAC and exhaust ventilation equipment)
- Engineering for special conditions: Basement & retaining walls 4 feet & higher, Beams supporting combined roof & floor loads, Beams supporting other beams or girder trusses, Shear walls where bracing not provided as required

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