

## Acceptance Criteria Checklist

Applicant Yes No Documents City Received Yes

- Plan Sheets – (8 copies plus CD)
- Cover Sheet
- Notes and Details
- Existing Conditions
- Erosion and Sediment Control
- Grading
- Road Plan and Profile
- Utility Plans (water, sanitary and storm)
- Street Lighting
- Channelization (i.e. signalization)
- Other: \_\_\_\_\_
- Landscape Plan (2 copies)

### Technical Information Report (TIR) – (2 copies)

- Stormwater Site Plan Report (Bound, indexed, & tabbed)
- Critical Areas Report (If applicable)
- Other: \_\_\_\_\_

Checked in by : \_\_\_\_\_

Date: \_\_\_\_\_

**Please see page 2 for construction permit fee information.**

### Office Use Only:

Submittal Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Civil Permit No: \_\_\_\_-\_\_\_\_-\_\_\_\_ Related Case No: \_\_\_\_-\_\_\_\_

*Applicant must include this completed form with the initial application submittal.*

## Civil Construction Permit Application

### OWNER

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact No: \_\_\_\_\_ City: \_\_\_\_\_

Email: \_\_\_\_\_ State, Zip: \_\_\_\_\_

### APPLICANT

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact No: \_\_\_\_\_ City: \_\_\_\_\_

Email: \_\_\_\_\_ State, Zip: \_\_\_\_\_

### ENGINEER / ARCHITECT

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact No: \_\_\_\_\_ City: \_\_\_\_\_

Email: \_\_\_\_\_ State, Zip: \_\_\_\_\_

### CONTRACTOR

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Contact No: \_\_\_\_\_ City: \_\_\_\_\_

Email: \_\_\_\_\_ State, Zip: \_\_\_\_\_

## Site Information

Project Name: _____	P - _____
Site Address: _____	Parcel No: _____
	Zoning: _____

## Site Information

### Project Type:

- Commercial/ Medical/ Multi- Family
- Improvements associated with the Building Permit
- Residential; Single Family/ Duplex
- Residential Short Plat
- Residential Subdivision
- Frontage Improvements
- Other

### Short Plat:

- Short Plat is recorded
- Short Plat is not recorded

## Review Fees

### Plan review and record drawing review fee:

- Commercial/ Multi- Family/ Major Plat/Short Plat \$670.00
- Off-site, water/ sewer/ storm main extension/ grease interceptor/ oil separator \$560.00

### Plan review plus \$200 record drawing review fee:

- Clearing only \$70.00
- 0-50 cubic yards \$130.00
- 51-100 cubic yards \$240.00
- 101-1,000 cubic yards \$510.00
- 1,000-10,000 cubic yards \$760.00
- 10,001-100,000 cubic yards \$1,000.00
- +100,000 cubic yards \$1,240.00

### CERTIFICATION:

I certify that I have read this application and declare that the info contained herein is correct and complete.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_